



HILLER HIGHLANDS FIVE ASSOCIATION

Board of Directors
Highlands Country Club
Oakland, CA 94618

Approved MINUTES

Board of Directors Meeting
Tuesday, June 26, 2012
Hiller Highlands Clubhouse

Call to Order: Gerhart Kneissl, President, called a regular meeting of the Board of Directors to order at 7:00 p.m.

Board Members present: Gerhart Kneissl, President; Tommy Arnold, 1st Vice President; Mitra Moheb, 2nd Vice President; and Sandi Bonacini, Treasurer.

Board Members Absent: Joanne Brown, Secretary.

Staff Present: Michael Lee, Collins Management.

Members Present: Tina Diskon, Steve Roland, Lisa Kirch, and Joe Schulz.

Guest Present: Les Ellis, Ellis Insurance. Mario Montoya, Serpico Landscaping.

Homeowners Forum: The Board convened an open homeowner forum. No discussion.

Guest Speaker, Earthquake Insurance: Les Ellis, Ellis Insurance, was present to provide the Board information on earthquake insurance coverage for all the units at Hiller Highlands V. The Board directed Les Ellis to obtain additional information for the Board to review before presenting any information to the homeowners.

Presidents Report: G. Kneissl reported that the Comcast agreement was signed and the association should receive the compensation check within the next 30 days.

Agenda: The Board reviewed the agenda of the June 26, 2012 Board meeting.

Minutes: Upon motion duly made and seconded, the Board unanimously approved the minutes of the May 22, 2012 Board meeting as amended.

Committee Reports:

Landscape Committee (Tina Diskon: Chairperson):

Irrigation/Water Usage/New Irrigation Equipment: L. Kirch of the landscape committee provided a recommendation to upgrade the irrigation system to include gate valve installation on controllers below the v-ditch, wireless rain sensors on controllers A through H, and station controllers on Clock A and B. The Board would like to review the information and the topic will be added to the agenda of the July Board meeting. No action taken.

Safety: No report.

Fire Prevention (Bob Sieben): B. Sieben provided a written report prior to the Board meeting and reported

on the seasonal fire prevention work.

Architecture/Infrastructure (Steve Roland):

S. Roland provided a recommendation on the fence repair at 101 Starview Court for the amount of \$986 to be split between the homeowner and the association. Upon motion duly made and seconded, the Board unanimously approved the recommendation.

S. Roland also reported on the roof product being discontinued and is providing recommendation on another product. Once a recommendation is provided, the architectural rules will be updated to reflect the change.

S. Roland also provided an update on homeowners who in violation of the architectural standards.

Social Committee (Volunteer needed): No report.

Street Lighting (Bob Mehus): No Report.

Treasurer's Report: S. Bonacini reported on the Association's financial activity for the period ending 5/31/2012.

Financial Statements: The Board reviewed the financial statements ending 5/31/2012 provided by Collins Management Company.

Bank Reconciliation: The Board reviewed the bank reconciliation ending 5/31/2012 provided by Collins Management Company.

Aged Receivables: The Board reviewed the aged receivables report as provided by Collins Management Company.

Management Report:

The Board reviewed the "punch list" provided by Collins Management.

Calendar Update: The July Board meeting has been rescheduled to Tuesday, July 24, 2012.

Other Business:

Rockslide progress: M. Moheb provided an update on the rockslide repair.

Gas Shut-off Valve Progress: Management reported that 54% of the homeowners now have the automatic gas shut-off valves.

New Business:

Revised Parking Rules: The Board discussed the parking rules and how homeowners/residents would be cited for violating the parking rules.

Signage Violations: The Board discussed the signage violations around the community. If there is a violation of the for sale signs, Collins Management should be contacted and Management will contact the real estate agent representing the property.

Orientation for new residents-owners responsibilities: The Board reported that they will discuss this with the homeowner who showed interested in welcoming new residents to the community.

Adjournment: There being no further business, the meeting adjourned at 8:43 p.m. The next meeting is

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Board of Directors Meeting
Tuesday, June 26, 2012

scheduled for Tuesday, July 24, 2012.

BOARD CERTIFICATION

I, _____, _____
Name of director Office held

of the Hiller Highlands V Homeowners Association do hereby certify that the foregoing is a true and correct copy of the Minutes of the Hiller Highlands V Homeowners Association Board of Directors Meeting held on June 26, 2012, as approved by the Board members in attendance.

Signature Date