



HILLER HIGHLANDS FIVE ASSOCIATION

Board of Directors
Highlands Country Club
Oakland, CA 94618

APPROVED MINUTES

Board of Directors General Meeting
Monday, April 8, 2013 6:30 PM

Call to Order: Michael Lee, Collins Management, acting on behalf of the newly elected Board called the meeting to order 6: 37 PM.

Board Members present: John Diskon, Mitra Moheb, Marlene Zuehlsdorff, and Joanne Brown

Staff Present: Michael Lee, Collins Management.

Homeowners Forum: No discussion

Election of Officers: Upon motion and seconded, the following officers were elected by unanimous vote: John Diskon was elected President; Mitra Moheb was elected first Vice-President, Marlene Zuehlsdorff was elected second Vice President, and Joanne Brown was elected Secretary. Until the Board vacancy is filled, it was agreed by unanimous vote that former Treasurer (Sandi Bonacini) would function as chair of the finance committee responsible for the Treasurer functions.

President's Report:
No report was presented.

Agenda: The Board reviewed and approved the agenda for the April 8, 2013 regular Board meeting.

Minutes: Upon motion duly made and seconded, the Board unanimously approved the minutes of the March General Meeting.

Committee Reports:

Landscape Committee (Tina Diskon)

Motion to reappoint landscape committee and Tina as chair made and seconded and passed unanimously. Tina reported on her continuing efforts to finalize entry sign, will meet with artist and report back to Board. Tree plan is in full implementation and HOA members are submitting requests for service.

Safety Committee (Nicole Shapiro)

New chair Nicole Shapiro introduced herself and her background and discussed her experience with CORE training and her work in a nearby HOA. Nicole indicated that Tim Cutting (Charing Cross) would join the committee and she was working to recruit additional members and would add information to the Newsletter. At the request of Nicole, Michael will include in the May Newsletter a request that all owners update their contact information and remind them of the HOA webpage through Gmail.

Fire Prevention (Bob Sieben)

Bob reported that billing for clearing work is outstanding, motion to endorse KEEP OAKLAND SAFE INITIATIVE placed on May agenda (motion made, seconded and passed); Motion to endorse Wildfire

Prevention Assessment District also placed on May agenda to allow further distribution of information to homeowners. Bob's comprehensive report on fire prevention for hill homeowners will be made available through the Newsletter to HOA members and the Board via email.

Architecture/Infrastructure (Steve Roland)

No report

Street Lighting (Bob Mehus): Board requested that an inventory be conducted to determine if any lights need replacement and whether more should be installed.

Treasurer's Report

Deferred until May meeting.

Management Report:

CPA proposal will be available for review and agendized for May meeting.

Other Business:

More homeowners expressed interest in the gas shut off valves as a result of the information presented at the annual meeting and will be referred to the Architecture Committee.

Rockslide: Mitra reported that the engineer looked at the slide and indicated that the rocks could not be removed without a helicopter and that installing a barrier would likely require a survey, a permit and an architectural study. An alternative would be an entirely new design which would be costly; no estimate was provided. Michael will forward the report from the geologist to the Board for its review prior to May meeting.

New Business:

Board vacancy will be added to May agenda and Newsletter will include a reminder of the Board vacancy and urge interested HOA members to contact Board members and/or apply directly at the meeting.

Correspondence

None

Adjournment: There being no further business, the meeting was adjourned at 8:15 p.m. The next meeting is scheduled for Tuesday May 28, 2013.

BOARD CERTIFICATION

I, _____, _____
Name of director Office held

of the Hiller Highlands V Homeowners Association do hereby certify that the foregoing is a true and correct copy of the Minutes of the Hiller Highlands V Homeowners Association Board of Directors Meeting held on April 8, 2013, as approved by the Board members in attendance.

Signature

Date