



HILLER HIGHLANDS FIVE ASSOCIATION

Board of Directors
Highlands Country Club
Oakland, CA 94618

APPROVED MINUTES

Board of Directors General Meeting
Tuesday, August 27, 2013 6:30 PM

Call to Order: President John Diskon called a regular meeting of the Board of Directors to order at 6:33 PM.

Board Members present: President; Marlene Zuehlsdorff 2nd Vice President, Mitra Moheb, 1st Vice President, and Joanne Brown, secretary. Lisa Kirch, Treasurer was absent,

Staff Present: Michael Lee, Collins Management.

Homeowners Forum:

Homeowners appeared and expressed serious continuing concerns about HOA Rule violations by tenant on Starview Drive and possible illegal activity.

President's Report:

No report was presented.

Agenda: The Board reviewed the agenda of the August 27, 2013 regular Board meeting.

Minutes: Upon motion duly made and seconded, the Board approved without objection, the minutes of the July 30, 2013 meeting. .

Committee Reports:

Landscape Committee

Work continues as scheduled by Serpico. Fire Preparedness sign installed by City of Oakland needs to be moved 20' to the right so as to not obstruct landscaping; HH sign is expected by mid October.

Safety (Nicole Shapiro)

No report

Fire Prevention (Bob Sieben):

No report

Architecture/Infrastructure (Steve Roland)

Written report received and discussed; a second set of paint samples is being prepared- Board approved up to \$ 300.00 for the second set. Upon motion made and seconded, the Board approved \$525 in painting/fence repair for Starview Court 101. Gas valves are ongoing with Steve providing information to homeowners and encouragement. Gunnite repair project previously authorized; payment of \$ 10,071 was unanimously approved by the Board.

Street Lighting (Bob Mehus): No report.

Treasurer's Report:

Continued to September meeting

Management Report:

Collins will draft letter for owner of property on Starview rented to tenant who has been violating HOA Rules. Collins will mail the final year financials and amended CCRs to homeowners in the next month.

Other Business:

HOA street party approved in October "social committee" to organize Announcement will be in newsletter.

New Business:

Homeowners are encouraged to sign up for the Potomac cruise with the other HOAs.

Adjournment: There being no further business, the meeting was adjourned at 7:30 p.m.

BOARD CERTIFICATION

I, _____, _____
Name of director Office held

of the Hiller Highlands V Homeowners Association do hereby certify that the foregoing is a true and correct copy of the Minutes of the Hiller Highlands V Homeowners Association Board of Directors Meeting held on August 27, 2013, as approved by the Board members in attendance.

Signature Date