



HILLER HIGHLANDS FIVE ASSOCIATION

Board of Directors
Highlands Country Club
Oakland, CA 94618

APPROVED MINUTES

Board of Directors General Meeting
Tuesday, June 24, 2014, 6:30 PM

Call to Order: The Board of Directors meeting was called to order at 6:36 PM.

Board Members present: John Diskon; Jan Howard; Marlene Zuehlsdorff; Sandi Bonacini, and Joanne Brown.

Board Members absent: None.

Staff Present: Michael Lee, Collins Management.

Members Present: Steve Roland, Sharon McPherson, and Tina Diskon.

Homeowners Forum: The Board convened an open forum for members and residents to comment on various community issues: No discussion.

President's Report:
No report was presented.

Minutes:
Upon motion duly made and seconded, the Board approved the minutes of the May 27, 2014 Board Meeting as amended.

Committee Reports:
Landscape Committee
The committee provided a report on current landscape matters.

Fire Prevention (Bob Sieben): No report was presented.

Architecture/Infrastructure (Steve Roland):
Fence Repair/Painting Proposal: None.

Gas Shut-off Valve Installation Update: It was noted on the written report that there are five to six more homes that are to be scheduled for gas shut-off valve installations.

Street Lighting (Bob Mehus): No report was presented.

Treasurer's Report
Financial Statements: The Board reviewed the May 2014 financial statements as provided by Collins Management.

Bank Reconciliation: The Board reviewed the May 2014 bank reconciliations as provided by Collins

Management.

Aged Receivables: The Board reviewed the aged receivables report as provided by Collins Management Company.

Resolution to Approve Liens: WHEREAS, the Board of Directors has reviewed the current list of delinquent owners and state law requires the Board to decide by a majority vote of directors at an open meeting whether to record a lien against the property of owners who are delinquent in the payment of assessments and WHEREAS, a notice of intent to record a lien has been or will be sent to such owner(s), the Board took the following action:

RESOLVED by a majority of directors at this open meeting, to record a lien against the property of those owners whose assessments are delinquent when the 30-day grace period specified in the notice of intent to record a lien has expired. This decision is made specifically in regards to the following account(s): None.

Draft Year-End Financials: The Board reviewed the draft year-end financials provided by the association's CPA. The Board will have a special meeting on Tuesday, July 8, 2014 at 6:30pm at the Hiller Country Club to review the updated draft. Tabled.

Old Business:

Solar Panels Update: G. Kneissl previously provided a written report that after investigating the option to install solar panels on the hillside, it was determined that it was not feasible and that it would take about 40 years to recover the investment.

New Business:

Security Cameras: The Board reviewed a request from the other associations to participate and help fund installing security cameras. The Board declined and will not participate.

Management Report:

Punch List: The Board reviewed the punch list provided by Collins Management.

Calendar Update: The Board reviewed the calendar provided by Collins Management.

Other Business: None.

Correspondence: None

Adjournment: There being no further business, the meeting adjourned back to Executive Session at 6:57 p.m. The next Board meeting is scheduled for Tuesday, July 29, 2014 at 6:30pm. .

BOARD CERTIFICATION

I, _____, _____
Name of director Office held

of the Hiller Highlands V Homeowners Association do hereby certify that the foregoing is a true and correct copy of the Minutes of the Hiller Highlands V Homeowners Association Board of Directors Meeting held on June 24, 2014 approved by the Board members in attendance.

Signature

Date