



**HILLER HIGHLANDS FIVE ASSOCIATION**  
c/o Collins Management  
500 Alfred Nobel Drive Suite 250  
Hercules, CA 94547

**HILLER HIGHLANDS V HOMEOWNERS ASSOCIATION**  
**Board of Directors Meeting Agenda**  
**Highlands Country Club**  
**October 27, 2016 at 6:30 p.m.**  
**AGENDA**

1. Call to Order: 6:30 p.m.
2. Homeowners Forum: *The Board will set aside 15 minutes at the beginning of each meeting for Homeowners' Forum. Prior to the start of Homeowners' Forum, the Board President will determine how many people wish to speak and determine a time limit of no more than three minutes in order to maximize the opportunity for all owners to have a chance to speak. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. Sadly, this admonition is necessary because of outbursts in the recent past. These guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others.*
3. President's Report
4. Minutes
  - a. Approval of the September 22, 2016 Board Meeting Minutes
5. Committee Reports
  - a. Fire Prevention (Bob Sieben)
  - b. Landscaping  
Updated Serpico Maintenance Contract
  - c. Safety (Diane Seifi)
  - d. Architecture/Infrastructure (Steve Roland)  
Common Area Fence Repairs
  - e. Street Lighting (Bob Mehus)
6. Treasurer's Report
  - a. Financial Statement for September, 2016
  - b. Bank Reconciliation for September, 2016
  - c. Aged Receivables for September, 2016
  - d. Transfer to Reserves/Investment Options
7. Old Business
  - a. CC&R Update
  - b. Enforcement Policy and Schedule of Fines
8. New Business: None
9. Management Report
10. Adjourn
11. Executive Session (following Board Meeting)
  - a. Minutes:
    - i. September 30, 2016 Executive Session Minutes
    - ii. October 14, 2016 Executive Session Conference Call Minutes
  - b. Common Area Violations
  - c. Delinquent Accounts