



**HILLER HIGHLANDS FIVE ASSOCIATION**  
c/o Collins Management  
500 Alfred Nobel Drive Suite 250  
Hercules, CA 94547

**HILLER HIGHLANDS V HOMEOWNERS ASSOCIATION**  
**Board of Directors Meeting Agenda**  
**Highlands Country Club**  
**September 19, 2017 at 6:30 p.m.**  
**AGENDA**

1. Call to Order: 6:30 p.m.
2. Homeowners Forum: *The Board will set aside 15 minutes at the beginning of each meeting for Homeowners' Forum. Prior to the start of Homeowners' Forum, the Board President will determine how many people wish to speak and determine a time limit of no more than three minutes in order to maximize the opportunity for all owners to have a chance to speak. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. Sadly, this admonition is necessary because of outbursts in the recent past. These guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others.*
3. President's Report
4. Minutes
  - a. Approval of the August 29, 2017 Board Meeting Minutes
5. Committee Reports
  - a. Fire Prevention (Bob Sieben)  
Budget Request
  - b. Landscaping
  - c. Safety (Diane Seifi)
  - d. Architecture/Infrastructure (Steve Roland)  
Common Area Fence Repairs
  - e. Street Lighting (Bob Mehus)
6. Treasurer's Report
  - a. Financial Statement for August, 2017
  - b. Bank Reconciliation for August, 2017
  - c. Aged Receivables for August, 2017
  - d. Transfer to Reserves/Investment Options
7. Old Business
  - a. CC&R Update
  - b. Rules & Regulations Update
  - c. Enforcement Policy & Schedule of Fines
  - d. Homeowner Violations
8. New Business: None.
9. Management Report
  - a. Punch List
  - b. Calendar
10. Adjourn
11. Executive Session (following Board Meeting)
  - a. Legal Matters