



HILLER HIGHLANDS FIVE ASSOCIATION
c/o Collins Management
500 Alfred Nobel Drive Suite 250
Hercules, CA 94547

HILLER HIGHLANDS V HOMEOWNERS ASSOCIATION
Board of Directors Meeting Agenda
Highlands Country Club
110 Hiller Drive Oakland CA 94618
December 3, 2018 at 6:30 p.m.
AGENDA

1. Call to Order: 6:30 p.m.
2. Homeowners Forum: *The Board will set aside 15 minutes at the beginning of each meeting for Homeowners' Forum. Prior to the start of Homeowners' Forum, the Board President will determine how many people wish to speak and determine a time limit of no more than three minutes in order to maximize the opportunity for all owners to have a chance to speak. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. Sadly, this admonition is necessary because of outbursts in the recent past. These guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others.*
3. President's Report
4. Minutes
 - a. Approval of the October 30, 2018 Board Meeting Minutes
5. Committee Reports
 - a. Fire Prevention (Bob Sieben)
Thuan Landscaping & Gardening Vegetation Management Contract
 - b. Landscaping (No chairperson)
Serpico Landscape Budget Information
 - c. Safety (Ann Kneissl)
 - d. Architecture/Infrastructure (Steve Roland)
Common Area Fence Repairs
Paint Color Guidelines
 - e. Street Lighting & Parking (Michael Saba)
6. Treasurer's Report
 - a. Financial Statement for October, 2018
 - b. Bank Reconciliation for October, 2018
 - c. Aged Receivables for October, 2018
7. Other Business
 - a. Signage Update
 - b. Repair to the steps leading down to the V ditch path from SC and HHC proposals
 - c. 2019-2020 Budget Process
 - d. Reserve Study Proposal
8. Management Report
9. Adjourn
10. Executive Session (following Board Meeting):