



**HILLER HIGHLANDS FIVE ASSOCIATION**  
c/o Collins Management  
500 Alfred Nobel Drive Suite 250  
Hercules, CA 94547

**HILLER HIGHLANDS V HOMEOWNERS ASSOCIATION**  
**Board of Directors Meeting Agenda**  
**Highlands Country Club**  
**110 Hiller Drive Oakland CA 94618**  
**February 20, 2019 at 6:30 p.m.**  
**AGENDA**

1. Call to Order: 6:30 p.m.
2. Homeowners Forum: *The Board will set aside 15 minutes at the beginning of each meeting for Homeowners' Forum. Prior to the start of Homeowners' Forum, the Board President will determine how many people wish to speak and determine a time limit of no more than three minutes in order to maximize the opportunity for all owners to have a chance to speak. A director or manager may briefly respond to statements made or questions posed. Speakers must observe rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. Sadly, this admonition is necessary because of outbursts in the recent past. These guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others.*
3. President's Report
4. Minutes
  - a. Approval of the January 29, 2019 Board Meeting Minutes
5. Committee Reports
  - a. Fire Prevention (Bob Sieben)
  - b. Landscaping (No chairperson)
  - c. Safety (Ann Kneissl)
  - d. Architecture/Infrastructure (Steve Roland)  
Common Area Fence Repairs  
Paint Color Guidelines
  - e. Street Lighting & Parking (Michael Saba)  
Parking Violations
6. Treasurer's Report
  - a. Financial Statement for January, 2019
  - b. Bank Reconciliation for January, 2019
  - c. Aged Receivables for January, 2019
7. Other Business
  - a. 2019-2020 Draft Budget
  - b. Draft Reserve Study
  - c. Annual Meeting Update
8. Management Report
9. Adjourn
10. Executive Session (following Board Meeting):
  - a. Homeowner Violations