



HILLER HIGHLANDS FIVE ASSOCIATION
Board of Directors
Via Video Conference

Draft
MINUTES

Board of Directors General Meeting
Tuesday, March 24, 2020, 6:30 PM

Call to Order: Diane Seifi, President, called the meeting to order at 6:30 PM.

Board Members present: Diane Seifi, President; Jean Chen, 1st Vice President; Aaron Chan, 2nd Vice President; Christian Kirsebom, Treasurer; and Lisa Sommer, Secretary.

Board Members Absent:

Staff Present: Michael Lee, Collins Management.

Members Present: Michael Saba.

Homeowners Forum: The Board convened an open forum for members and residents to comment on various community issues: No discussion.

President's Report: No report.

Minutes: February 25, 2020 Regular Board Meeting: L Sommers motioned, J. Chen seconded to approve the February 25, 2020 Board meeting minutes as amended. Motion carried 3-0.

Committee Reports:

Fire Prevention: A report was provided. The goat grazing is still scheduled for the spring.

Landscape Committee: A report was provided that included the irrigation and approved planting proposals. There are plants that are under warranty that will be replaced.

Safety (Ann Kneissl): No report.

Architecture/Infrastructure (Steve Roland): No report.

Street Lighting and Parking: The proposal to replace the damaged streetlight have been approved and the work is tentatively scheduled for late April.

Social Committee: No report.

Treasurer's Report

Financial Statements: The Board reviewed the February 2020 financial statements and bank reconciliation reports as provided by Collins Management.

L. Sommer motioned, D. Siefi seconded to invest \$100k into a short term CD and transfer the rest into Alliance Bank.

Aged Receivables: The Board reviewed the aged receivables report as provided by Collins Management Company.

Resolution to Approve Liens: WHEREAS, the Board of Directors has reviewed the current list of delinquent owners and state law requires the Board to decide by a majority vote of directors at an open meeting whether to record a lien against the property of owners who are delinquent in the payment of assessments and WHEREAS, a notice of intent to record a lien has been or will be sent to such owner(s), the Board took the following action: None.

RESOLVED by a majority of directors at this open meeting, to record a lien against the property of those owners whose assessments are delinquent when the 30-day grace period specified in the notice of intent to record a lien has expired. This decision is made specifically in regards to the following account(s): None.

Old Business:

Trail/Steps Repair Proposal by 6662 Charing Cross: Management is working on obtaining updated proposals to fill the steps.

HHV Website: Management is working with the current administrator to transfer ownership of the website.

Erosion Inspection Behind Charing Cross and Hiller Drive: Management received a brief summary and recommended companies who can inspect the areas. Management reported that one company has declined the request for proposal and they are reaching out to other companies.

New Business:

Landscape Maintenance Proposals: The Board reviewed the revised proposal from Astro Green Ventures Group. M/S/c to ratify the landscape maintenance proposal provided by Astro Green Ventures Group and to accept the proposal for their initial cleanup. They will begin their contract in mid-May. Motion carried 5-0.

Solar Policy Proposal: Management received the proposal and is requesting a draft from the attorneys.

Election Rules Update: Management presented a proposal to update the election rules to comply with SB323. The Board reviewed a questionnaire asking the Board what they would like to include in the new rules.

Management Report: Punch List items were discussed.

Adjournment: There being no further business, the meeting adjourned at 7:41 p.m.

The next regular Board meeting is scheduled for Tuesday, April 28, 2020 at 6:30pm.

BOARD CERTIFICATION

I, _____, _____
Name of director Office held

of the Hiller Highlands V Homeowners Association do hereby certify that the foregoing is a true and correct copy of the Minutes of the Hiller Highlands V Homeowners Association Board of Directors Meeting held on March 24, 2020 approved by the Board members in attendance.

Signature

Date